



RULE-MAKING ORDER
(RCW 34.05.360)

CR-103 (10/1/89)

Agency: **BIG BEND COMMUNITY COLLEGE**

- Permanent Rule
 Emergency Rule

(1) Date of adoption: **December 20, 1989**

(2) Purpose: To update policies dealing with student rights, traffic, designated authority, use of college facilities, equipment and supplies, bookstore operation, residence housing, Family Educational Rights and Privacy Act of 1974, and Personnel Files.

(3) Citation of existing rules affected by this order:

Repealed:

Amended: 132R-04, 132R-12, 132R-116, 132R-118, 132R-136, 132R-144, 132R-150, 132R-158,

Suspended: 132R-190, & 132R-200

(4) Authority for adoption:

Statute: 28B.50.140

Other Authority:

(5.1) **PERMANENT RULE ONLY**

Pursuant to notice filed as WSR 89-22-054 on October 30, 1989 (date).

Describe any changes other than editing from proposed to adopted version:

None.

(5.2) **EMERGENCY RULE ONLY**

Pursuant to RCW 34.05.350 the agency for good cause finds:

- (a) That immediate adoption, amendment, or repeal of a rule is necessary for the preservation of the public health, safety, or general welfare, and that observing the time requirements of notice and opportunity to comment upon adoption of a permanent rule would be contrary to the public interest.
- (b) That state or federal law or federal rule or a federal deadline for state receipt of federal funds requires immediate adoption of a rule.

Reasons for this finding:

(5.3) Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?

Yes No If yes, explain:

(6) Effective date of rule:

Permanent Rules

Emergency Rules

- 31 days after filing Immediately
 Other (specify) _____ * Later (specify) _____

*(If less than 31 days after filing, specific finding in 5.3 under RCW 34.05.380(3) is required)

CODE REVISER USE ONLY

CODE REVISER'S OFFICE
STATE OF WASHINGTON
FILED

DEC 26 1989

TIME: 4:36 AM
WSR 90-02-019

NAME (TYPE OR PRINT)

Robert Sorenson

[Signature]

Vice President, Administrative Services

DATE 12/22/89

AMENDATORY SECTION (Amending Order 69-4, filed 12/5/69)

WAC 132R-04-010 ((DEFINITIONS)) STUDENT RIGHTS AND RESPONSIBILITIES. ((As--used-in-this-chapter-132R-04-WAC,--the-following-words-and-phrases-shall-mean:

{1)--"Board"--shall-mean-the-board-of-trustees-of-Community-College District-No.-10,--state-of-Washington;

{2)--"College"--shall-mean-Big-Bend-Community-College,--or-any-additional-community-college-hereafter-established-within--Community--College-District-No.-10,--state-of-Washington;

{3)--"Liquor"--shall--mean--the-definition-of-liquor-as-contained within-REW-66.04.010(16)-as-now-law-or-hereafter-amended;

{4)--"Drugs"--shall-mean-and-include-any-narcotic-drug--as--defined in-REW-69.33.230(14)-as-now-law-or-hereafter-amended-and-shall-include any-dangerous-drug-as-defined-in-REW-69.40.060-as-now-law-or-hereinafter--amended--and--shall--include-any-dangerous-drug-as-defined-in-REW 69.40.060-as-now-law-or-hereinafter-amended;

{5)--"College-facilities"--shall-mean-and-include-any-or--all--real property--controlled--or-operated-by-the-college-and-shall-include-all buildings-and-appurtenances-affixed-thereon-or-attached-thereto;

{6)--"Demonstration"--shall-mean-any-overt-activity-engaged--in--by one--or--more-persons,--the-object-of-which-is-to-gain-publicity,--advocate-a-view,--petition-for-a-cause-or-disseminate--information--to--any person,--persons,--or-group-of-persons;

{7)--"Disciplinary--action"--shall-mean-and-include-the-expulsion, suspension-or-reprimand-of-any-student-by-the-college-president-pursuant-to-WAC-132R-04-150-for-the-violation-of--any--designated--rule--or regulation-of-the-rules-of-student-conduct-for-which-a-student-is-subject-to-disciplinary-action;

{8)--"Student"--shall-mean-and-include-any-person-who-is-regularly enrolled-at-the-college;

{9)--"President"--shall-mean-the-president-appointed-by--the--board or-in-such-president's-absence,--the-acting-president;

{10)--"Rules--of--student-conduct"--shall-mean-the-rules-contained within-chapter-132R-04-WAC-as-now-exist--or--which--may--be--hereafter amended,--the--violation--of--which--subject-a-student-to-disciplinary action;

{11)--"Disciplinary-committee"--shall-mean-the-hearing-committee-as denominated-in-WAC-132R-04-120.)) Admission to the college carries with it the expectation that students will conduct themselves as responsible members of the college community, that they will comply with the rules and regulations of the college, maintain high standards of integrity and honesty, respect the rights, privileges, and property of other members of the college community, and will not interfere with legitimate college affairs.

The rights and responsibilities of students are further defined and listed in the "student rights and responsibilities" policy adopted by the board of trustees of Big Bend Community College. Policies and procedures are fully explained in the handbook which is on file in the office of the dean, student services.

AMENDATORY SECTION (Amending Order 70-4, Filed 3/5/70)

WAC 132R-12-010 DESIGNATION OF APPOINTING AUTHORITY. Pursuant to WAC 251-04-020(2), the position of "appointing authority" at Big Bend Community College is designated:

(1) The president or the person occupying the position of president at Big Bend Community College is ~~((denominated))~~ designated as the "appointing authority" for purposes of ~~((chapter-28-75-REW-[chapter-28B-16-REW]-at-Big-Bend-Community-College))~~ RCW 28B.50.140(14).

(2) The president of Big Bend Community College is delegated authority by written order of the board of trustees ~~((to-terminate; suspend; reduce-or-demote-any-classified-employee-at-Big--Bend--Community--College--without--the--prior--approval-of-the-board-of-trustees. Additionally,--the-president-of-Big--Bend--Community--College,--as--the appointing--authority, is-authorized-to-make-such-appointments-of-eligible-persons-to-classified-positions-at-Big-Bend-Community-College))~~. The power and duties vested in the board may be transferred in accordance with this chapter. Such delegated powers and duties may be exercised in the name of the district board.

AMENDATORY SECTION (Amending Order 76-8, filed 3/9/76)

WAC 132R-116-040 ((PERMITS--REQUIRED--TO--PARK--ON--COLLEGE--PROP-
 ERTY)) HANDICAPPED PARKING. ((Except as provided in subsections (1),
 (2) and (4) of this section, no student, faculty or staff member shall
 park upon the campus of Big Bend Community College without a permit
 issued by Big Bend Community College.

(1) Visitors to the campus may park in college parking lots and
 spaces provided for their use and marked accordingly. Visitors shall
 secure a guest parking permit from the office of the president, vice
 president, dean of administration, dean of students, director of stu-
 dent activities, supervisor of adult and occupational education or
 their designee. These permits shall be issued without charge.

(2) Vehicles owned by the government of the United States of
 America, the state of Washington, or any of its political subdivi-
 sions, may be parked in any college parking lot without a permit,
 except that they may not be parked in reserved or handicapped parking
 spaces.

(3) No vehicle shall be parked on campus except in those areas
 set aside as parking places or areas.

(4) Any vehicles, parking in a college parking lot which requires
 cash payment to park or which has been set aside for free parking, is
 not required to display a college parking permit. Spaces shall be
 set aside in certain parking lots adjacent to campus buildings for the
 exclusive use of handicapped faculty, staff, and students. Persons
 must have a valid state handicapped parking sticker on their vehicle
 when parking in a "handicapped space."

AMENDATORY SECTION (Amending Order 76-8, filed 3/9/76)

WAC 132R-116-050 ((DEFINITION-OF-VALID-PARKING-PERMIT)) PROHIB-
 ITED AREAS. ((A parking permit is a certification of permission to
 park in designated lots on the Big Bend Community College campus.

(1) The parking permit shall consist of a decal denoting the aca-
 demic year the vehicle is registered to park.

(2) A guest permit shall consist of a permit issued in accordance
 with WAC 132R-116-040(1).

(3) Any parking permit shall be issued subject to the rules and
 regulations stated herein and shall be displayed on the vehicle in
 accordance with such rules and regulations. No vehicle shall be
 parked in any driveway, emergency access, sidewalk, lawn, or any other
 area not designated as a parking lot. Nor shall any vehicle be parked
 within fifteen feet either side of a fire hydrant.

AMENDATORY SECTION (Amending Order 76-8, filed 3/9/76)

WAC 132R-116-060 ((WHERE--TO--PURCHASE--PERMITS)) ABANDONED, DIS-
 ABLED, OR INOPERATIVE VEHICLES. ((Permits will be sold at a place to
 be designated at the beginning of each quarter. Subsequent to the
 registration period, students and staff may acquire parking permits
 from the registrar's office during normal working hours. Such fees
 shall be as established from time to time by the board of trustees of
 Big Bend Community College.)) No abandoned, disabled, or inoperative
 vehicle shall be parked on the campus for a period in excess of sev-
 enty-two hours. Vehicles which have been parked for periods in excess
 of seventy-two hours and which appear to be abandoned, disabled, or
 inoperative may be impounded and stored at the expense of either or
 both the owner and operator thereof. Neither the college nor its

employees shall be liable for loss or damage of any kind resulting from such impounding and storage.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-116-070 ((DISPLAY-OF-PERMITS)) IMPOUNDING OF ILLEGALLY PARKED VEHICLES. ((The parking permit shall be placed as directed. Expired permits shall be removed before the new permit is attached.

{1}--Permits not displayed in accordance with the provisions of this section shall not be valid.

{2}--Vehicles using straight-in or diagonal parking spaces shall park with the front of the vehicle headed in said spaces or toward the curb.) The president or his designee(s) may order the impound and storage of any vehicle parked in areas where parking is not allowed, or parked in a space reserved for another vehicle, or illegally parked in a handicapped space. The impounding and storage shall be at the expense of either or both the owner and operator of the impounded vehicle. Neither the college nor its employees shall be liable for loss or damage of any kind resulting from such impounding and storage.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-116-080 ((RESPONSIBILITY-OF-PERSONS-TO-WHOM-PERMITS-ARE ISSUED)) LIABILITY OF COLLEGE. ((The person to whom a permit is issued pursuant to these regulations shall be responsible for all violations of these regulations involving the vehicle for which the permit was issued and to which it was affixed; provided, however, that such responsibility shall not relieve other persons who violate these rules and regulations.) The college assumes no liability for vehicles parked on college properties. The college provides space to individuals desiring to park on campus while attending college classes, college functions, or noncollege functions of agencies or organizations renting college facilities, while employed at the college, or visitors to the college.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-116-090 ((FACULTY-AND-STAFF-PERMITS)) PARKING VIOLATIONS. ((Any member of the faculty and any staff member shall be eligible for a faculty and staff parking permit.

{1}--Faculty and staff members are restricted to parking in the assigned areas.

{2}--Faculty and staff members owning more than one vehicle and wishing to park more than one vehicle on campus will, at the time of original purchase and upon request, be issued more than one parking permit.) Parking violations may occur and may result in the issuance of a parking violation citation, impound, or both.

{1} Vehicles parked in a space reserved for handicapped parking and not displaying a handicapped parking permit shall be subject to citation.

{2} Vehicles parked in such a manner as to occupy more than one space shall be subject to citation.

{3} Vehicles parked in an area not specifically posted for parking shall be subject to citation. Vehicles parked in service areas,

driveways, loading zones, or areas with yellow curb shall be subject to citation, impound, or both.

(4) Vehicles parked in a posted area specifically prohibiting parking shall be subject to citation, impound, or both.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-116-100 ((STUDENT--PERMITS)) REGULATORY SIGNS. ((Students who commute to campus and student[s] living in campus dormitories who wish to park their vehicles on campus must purchase a student permit.)) Drivers of vehicles shall obey regulatory signs posted by the college. Drivers of vehicles shall also comply with directions given them by campus security or other representatives of the office of campus security in the control and regulation of traffic and parking.

AMENDATORY SECTION (Amending Order 76-8, filed 3/9/76)

WAC 132R-116-110 ((HANDICAPPED--PARKING)) RULES AND REGULATIONS AVAILABLE. ((Spaces or stalls shall be set aside in certain parking lots adjacent to campus buildings for the exclusive use of handicapped faculty members, administrative staff, and students whose physical condition makes it difficult to go to and from classes and buildings.

{1} Persons wishing to utilize handicapped parking spaces must register as a handicapped person at the time that the parking permit is issued. The applicant may be required to secure a written statement from a qualified physician outlining the nature of the handicap and recommending preferred parking. Permission to use handicapped parking on a temporary basis shall be extended only for the period of the handicap, and shall be revoked when the person returns to normal health.)) These rules and regulations shall be made available at appropriate locations on campus and shall be available in abbreviated form to all persons parking at Big Bend Community College. Not being familiar with, or ignorance of one or more of these rules and regulations shall not constitute a defense for violation of a rule or regulation and shall not limit the culpability of a person to whom the violation citation is issued.

AMENDATORY SECTION (Amending Order 76-8, filed 3/9/76)

WAC 132R-116-120 ((VISITORS¹-PERMITS)) SPECIAL TRAFFIC AND PARKING REGULATIONS AND RESTRICTIONS AUTHORIZED. ((Guests, visitors, salesmen, servicemen, vendor representatives, and others doing business with the institution may be issued visitors¹ permits allowing them to park in designated lots on campus. Such permits are issued without charge in accordance with WAC 132R-116-040{1} upon request by the owner/operator of the parking vehicle.

{1} Parking on the campus will not be provided to persons intending to make personal solicitations from or personal sales to college employees or students.

{2} Visitors¹ permits shall not allow the user to park in reserved or handicapped spaces or stalls.

{3} Visitors¹ permits shall be in the form provided in WAC 132R-116-050{2}.)) Upon special occasions causing additional heavy traffic, during emergencies, or during construction of campus facilities, the

president of the college or his authorized designee, is authorized to impose additional traffic and parking regulations or modify the existing rules and regulations for achievement of the general objectives provided in WAC 132R-116-020.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-116-130 ((PERMIT-REVOCATIONS)) EFFECTIVE HOURS OF OPERATION. ((Parking permits are the property of the college and may be recalled, revoked, or suspended for violation of any provision of these parking regulations and without right to prior notice or hearing for the following reasons:

{1} When the purpose for which the permit was issued changes or not longer exists, the permit may be revoked;

{2} When a permit is used on an unregistered vehicle or by an unauthorized individual, the permit may be revoked, and the vehicle and/or permit holder shall be subject to citation;

{3} Falsification on a parking permit application shall be grounds for permit revocation;

{4} Continued violations of parking regulations shall be grounds for permit revocation;

{5} Counterfeiting or altering of parking permits shall be grounds for permit revocation.)) The traffic and parking regulations shall be effective at all times.

AMENDATORY SECTION (Amending Order 76-8, filed 3/9/76)

WAC 132R-116-140 ((HEARING-PROVIDED)) FINES. ((Cancellation or revocation of any parking permit because of any of the causes stated in WAC 132R-116-130 through 132R-116-130(5) may be appealed to the traffic control board for a hearing within 10 days. The hearing shall conform to the due process requirements of the Big Bend Community College student code and the decision of the traffic control board shall be final.)) Citations issued to faculty, staff, or students of Big Bend Community College shall be payable in accordance with posted rates. Failure to pay shall be grounds for disciplinary action.

AMENDATORY SECTION (Amending Order 76-8, filed 3/9/76)

WAC 132R-116-150 ((ACTIVITY-PARKING)) DISPOSITION OF FEES AND FINES. ((Persons attending scheduled activities at Big Bend Community College may park in college parking lots during the event, on a "space available" basis and subject to any posted limitations, but no vehicle so parked shall occupy a reserved or handicapped space or stall.)) The cashier shall deposit all proceeds from fees and fines collected pursuant to these regulations in the general parking fund of the college.

REPEALER

The following sections of the Washington Administrative Code are repealed:

WAC 132R-116-160 PROHIBITED AREAS.
WAC 132R-116-170 PARKING WITHIN DESIGNATED SPACES.
WAC 132R-116-180 ABANDONED, DISABLED, AND INOPERATIVE VEHICLES.
WAC 132R-116-190 IMPOUNDING OF ILLEGALLY PARKED VEHICLES.
WAC 132R-116-200 LIABILITY OF COLLEGE.
WAC 132R-116-210 PARKING VIOLATIONS.
WAC 132R-116-220 REGULATORY SIGNS.
WAC 132R-116-230 RULES AND REGULATIONS AVAILABLE.
WAC 132R-116-240 SPECIAL TRAFFIC AND PARKING REGULATIONS AND
RESTRICTIONS AUTHORIZED.
WAC 132R-116-250 EFFECTIVE HOURS OF OPERATION.
WAC 132R-116-260 FEES.
WAC 132R-116-270 FINES.
WAC 132R-116-280 DISPOSITION OF FEES AND FINES.
WAC 132R-116-290 BICYCLES.

Chapter 132R-118 WAC

TRAFFIC AND PARKING REGULATIONS FOR BICYCLES, MOTORCYCLES AND
MOTORSCOOTERS

WAC

- 132R-118-010 Purpose.
- 132R-118-020 Bicycles, motorcycles, ((and)) motorscooters, snowmobiles, skateboards, and all-terrain vehicles defined.
- 132R-118-030 Applicable rules and regulations.
- 132R-118-040 Operation of bicycles, motorcycles, ((and)) motorscooters, snowmobiles, skateboards, and all-terrain vehicles.
- 132R-118-050 Parking regulations.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-118-010 PURPOSE. The primary objective of the rules and regulations set forth in this chapter is to provide safety, traffic, and parking controls for the use of bicycles, motorcycles, ((and)) motorscooters, snowmobiles, skateboards, and all-terrain vehicles upon all state lands devoted to the educational, recreational, and living activities of Big Bend Community College.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-118-020 BICYCLES, MOTORCYCLES, ((AND)) MOTORSCOOTERS, SNOWMOBILES, SKATEBOARDS, AND ALL-TERRAIN VEHICLES DEFINED. A bicycle shall be, for the purposes of this section, any vehicle with three or less wheels and containing a saddle seat, and which is not motor driven. Any vehicle with three or less wheels and containing a saddle seat, and which is motor driven is considered a motorcycle or motor scooter for the purposes of this section. Any vehicle with ski(s) and a track-type drive designed for travel over snow is considered a snowmobile for the purposes of this section. Any unit consisting of a board with two or more wheels attached to the underside that is propelled by the use of a persons foot is considered a skateboard for this section. Any vehicle with three or four wheels and containing a saddle-type seat, which is motor driven is considered an all-terrain vehicle for the purpose of this section.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-118-030 APPLICABLE RULES AND REGULATIONS. The safety, traffic, and parking regulations for bicycles, motorcycles, ((and)) motorscooters, snowmobiles, skateboards, and all-terrain vehicles which are applicable upon the campus of Big Bend Community College are as follows:

- (1) The motor vehicle and other traffic laws of the state of Washington;
- (2) Special regulations set forth in this chapter.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-118-040 OPERATION OF BICYCLES, MOTORCYCLES, ~~((AND))~~ MOTORSCOOTERS, SNOWMOBILES, SKATEBOARDS, AND ALL-TERRAIN VEHICLES. (1) No bicycle, motorcycle, or motorscooter may be operated on sidewalks, walkways, lawns, or other property not set aside for such purposes on the Big Bend Community College campus (~~;;--except--that--all bicycles,--motorcycles,--and--motorscooters--owned--and--operated--by--the college--shall--be--exempt--from--this--provision~~).

(2) Bicycles, motorcycles, ~~((and))~~ motorscooters, and all-terrain vehicles may be operated any place where automobiles or other motor vehicles are permitted.

(3) Snowmobiles and skateboards are prohibited as a means of transportation or recreation on campus property.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-118-050 PARKING REGULATIONS. (1) Motorcycles ((and)), motorscooters, and all-terrain vehicles may be parked (~~;;--with--per- mit;~~) in any parking lot on the campus of the college.

~~((1))~~ (2) Bicycles must be parked in bicycle racks. At times, rack space may not be available and parking on the grass off the pavement will be permitted (~~((if--all--racks--in--the--vicinity--are--full))~~).

~~((2))~~ (3) Bicycles, motorcycles, ((and)) motorscooters, and all-terrain vehicles may be parked in triangular spaces caused by angular parking in a lot.

~~((3))~~ (4) Bicycles, motorcycles, ((and)) motorscooters, and all-terrain vehicles may not be parked on any lawn, sidewalk, walkway, driveway, service area, against any building, building entrances or exits, nor in a building on the college campus, except as provided in ~~((WAC--132R--118--050(1)))~~ subsection (2) of this section.

~~((4))~~ (5) Bicycles, motorcycles, ((and)) motorscooters, and all-terrain vehicles not conforming to these regulations are subject to citation as are all other vehicles, and may be impounded as provided in WAC ~~((132R--116--200))~~ 132R-116-070 and 132R-116-080.

~~((5))~~ (6) Bicycle, motorcycle, ((and)) motorscooter, and all-terrain vehicle regulations will be in effect at all times.

REPEALER

The following section of the Washington Administrative Code is repealed:

WAC 132R-118-060 UNAUTHORIZED USE.

Chapter 132R-136 WAC

USE OF COLLEGE FACILITIES, EQUIPMENT AND SUPPLIES

WAC

- 132R-136-010 ((Policies-for)) Philosophy and purpose concerning the use of college facilities ((~~equipment-and-supplies~~)).
- 132R-136-020 ((Groups-eligible-to-use)) Availability of college facilities ((~~equipment-and-supplies~~)).
- 132R-136-030 ((Placement-service)) Eligibility for use of college facilities.
- 132R-136-040 ((Application-for-use-of-college-facilities)) Use of college equipment and supplies.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-136-010 ((~~POLICIES--FOR~~)) PHILOSOPHY AND PURPOSE CONCERNING THE USE OF COLLEGE FACILITIES ((~~equipment-and-supplies~~)). The Big Bend Community College ((~~seeks-to-make-its-facilities-available-for-community-use-as-long-as-such-activities-do-not-interfere-with-the-regular-functions-of-the-college~~)) board of trustees has determined that college facilities shall be made available for community use. College facilities shall be used for those activities which are related directly to its educational mission or are justifiable on the basis of their contributions to the cultural, social, or economic development of the community and state.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-136-020 ((~~GROUPS-ELIGIBLE-TO-USE~~)) AVAILABILITY OF COLLEGE FACILITIES ((~~equipment-and-supplies~~)). ((~~College-facilities-may-be-available-for-convention-and-professional-meetings-of-private-corporations,-businesses,-or-nonschool-professional-groups.-Appropriate-charges-will-be-made-for-the-use-of-all-college-facilities,-equipment-and-supplies,-as-indicated-on-the-current-fee-schedule;-provided-that-college-facilities-may-not-be-used-for-public-dances;-and-further-provided-that,-college-facilities-may-not-be-used-by-religious-groups-or-political-groups-if-such-use-interferes-with-the-educational-process~~)) All events, activities, parties, etc., must have the prior approval of the college president or his/her designee(s) before they will be permitted to occur on college property. College facilities may be made available for use by organizations conducting public educational, research, cultural, civic, or community activities as limited by board policy and provided that these activities do not interfere with the educational priorities of the institution.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-136-030 ((~~PLACEMENT-SERVICE~~)) ELIGIBILITY FOR USE OF COLLEGE FACILITIES. ((~~The Big Bend Community College attempts to assist students in finding employment both on-campus and off-campus~~)).

Prospective--employers--may--list--vacancies--in--the--placement--office--providing--the--employer--complies--with--the--Fair--Employment--Act.--The--placement--service--is--also--available--to--alumni--of--Big--Bend--Community College.

(2)--The--placement--office--is--a--service--of--both--employees--and employers.--Big--Bend--Community--College--assumes--no--responsibility beyond--providing--for--the--opportunity--for--contact--between--the--employees and--employers.) Application for use of college facilities can be made by contacting the college. Contracts for the use of college facilities shall be completed and returned by the group representative prior to final approval. Information concerning facility rental regulations, procedures, fees, and liabilities may be found in the board policy.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-136-040 ((APPLICATION-FOR-USE-OF--COLLEGE--FACILITIES)) USE OF COLLEGE EQUIPMENT AND SUPPLIES. ((Applications for use of college facilities are available through the office of the dean of student personnel services and must be completed and returned to this office at least two weeks prior to the event. Approval of any rental request will depend in part on the amount of space available.)) College equipment and supplies may be available to noncollege sponsored organizations as part of the facilities rental contract.

REPEALER

The following section of the Washington Administrative Code is repealed:

WAC 132R-136-050 USE OF COLLEGE SUPPLIES.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-144-010 BIG BEND COMMUNITY COLLEGE BOOKSTORE OPERATING PROCEDURES. ((1)-The bookstore at Big Bend Community College is operated primarily for the convenience of the students at Big Bend Community College, but will also serve the needs of the faculty, staff, and community.

(2)-The opening and closing hours of the college bookstore are established by the bookstore manager. Changes in operating hours or schedules will be preceded by notices posted conspicuously in the bookstore for seven calendar days before the change takes effect.

(3)-Entering customers are required to leave their books and brief cases at the entrance to the bookstore on the shelves provided.) Big Bend Community College bookstore is operated for the support and use of students and staff of Big Bend Community College. Big Bend Community College bookstore may engage in the direct sale of goods and services to individuals, groups, or external agencies for fees only when those services or goods are directly and substantially related to the educational mission of the college as outlined in Big Bend Community College's business competition policy.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-150-010 BIG BEND COMMUNITY COLLEGE LIBRARY. The library at Big Bend Community College exists first and foremost to serve the students and faculty. It also serves the rest of the college community, the regional needs of eastern Washington and the general scholarly community. Use of the library may be denied to anyone for continuing abuse of library services and resources.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-150-020 ((LIBRARY-HOURS)) INSPECTION. ((The-library-is generally-open-from-8:00-a.m.-to-9:00-p.m.--Monday--through--Thursday, and-8:00-a.m.-to-4:00-p.m.-on-Friday's.--The-library-will-be-closed-on holidays.--These--hours--are--subject-to-change-with-advance-notice.)) The library shall have the right to inspect packages, briefcases, containers, articles, materials, etc., leaving the building to prevent unauthorized removal of library resources. The inspection may be done by persons or devices designed to detect unauthorized removals.

Chapter 132R-158 WAC

RESIDENCE HOUSING POLICIES

WAC

132R-158-010 ((Big-Bend-Community-College-dormitory)) Resident housing policies.

AMENDATORY SECTION (Amending Order 73-4, filed 3/23/73)

WAC 132R-158-010 ((BIG-BEND-COMMUNITY-COLLEGE-DORMITORY)) RESIDENT HOUSING POLICIES. ((All-residents-in-Big-Bend-Community-College dormitories--are--subject--to--the--rules--and--regulations--found--herein. Authorized-persons-in-college-hosted-programs-(e.g.,-Japanese--agriculture--training--program,--upward-bound,--workshops,--etc.)--may--establish further-regulations--subject--to--approval--of--the--resident--director and/or--dean--of--students,--When-visiting-a-special-program-dorm-area, all-residents-and-guests-are-expected-to-abide--by--the--rules--established--by--that-program.)) In addition to the rules, regulations, and responsibilities as defined in the "Student Rights and Responsibilities" handbook, residence hall students are also subject to the rules and regulations as printed in both the residence hall handbook and the residence hall contract. Copies are available from the director of housing at Big Bend Community College.

REPEALER

The following sections of the Washington Administrative Code are repealed:

WAC 132R-158-020 APPLICATIONS TO BIG BEND COMMUNITY COLLEGE DORMITORIES.
 WAC 132R-158-030 LINEN EXCHANGE.
 WAC 132R-158-040 CHECK OUT PROCEDURE.
 WAC 132R-158-050 VACATING DORMS BETWEEN QUARTERS.
 WAC 132R-158-060 SINGLE ROOM.
 WAC 132R-158-070 GENERAL RESPONSIBILITY FOR DISCIPLINE.
 WAC 132R-158-080 COMMUNITY OR GROUP DAMAGE.
 WAC 132R-158-090 POSSIBLE DISCIPLINARY PENALTIES.
 WAC 132R-158-100 OVERNIGHT AND WEEKEND PERMISSION.
 WAC 132R-158-110 GUESTS.
 WAC 132R-158-120 FIREARMS.
 WAC 132R-158-130 ROOM INSPECTION.
 WAC 132R-158-140 ROOM KEY.
 WAC 132R-158-150 PETS.
 WAC 132R-158-160 MOVING FROM ONE ROOM TO ANOTHER.
 WAC 132R-158-170 QUIET HOURS.
 WAC 132R-158-180 LAUNDRY FACILITIES.
 WAC 132R-158-190 VIOLATIONS.

AMENDATORY SECTION (Amending Order 76-9, filed 3/9/76)

WAC 132B-190-010 PURPOSE. The purpose of this chapter is to comply with the requirements of Public Law 93-380, § 513, of 1974, also annotated as 20 U.S.C.A. 1232, which law represents amendments to the General Education Provisions Act. As indicated in the aforesaid law, its purpose is to assure the students attending institutions of higher education such as Big Bend Community College shall have a right to inspect certain records and files intended for school use or made available to parties outside the college.

Further information on policies and procedures relative to student records is available in the "Student Rights and Responsibilities" handbook section 300 Student Records and section 509 Maintenance of Records, as adopted by the Big Bend Community College board of trustees.

AMENDATORY SECTION (Amending Order 76-30, filed 12/23/76)

WAC 132R-200-010 POLICY ON PERSONNEL FILES. ((The-district)) Big Bend Community College shall maintain one personnel file for each ((academic)) employee. This file shall be in the ((district)) college's personnel office. No other personnel file shall be maintained by any other officer or administrator of the ((district)) college. This shall not preclude the maintenance of all lawful payroll records by the business office nor maintenance of other essential records by appropriate personnel for the operation of the institution.